

IDEAL COLLEGE OF ARTS & SCIENCES::KAKINADA

(A.P. Govt. Aided, Autonomous & NAAC B++)

Minutes of the meeting and Action Taken Report

2014-2015

Meeting – I

Meeting of IQAC dated 22.07.2014 and Action Taken

Minutes	Action Taken Report
1. Discussion on Action plan	1. Action plan is thoroughly discussed and guidelines are given to the staff.
2. Proposals for Student projects, field visits, guest lectures, seminars & other activities are confirmed with approximate dates.	1. Department of Physics organized National seminar on 8 & 9 th December 2014 on “spectroscopic behavior lead – Bismuth phosphate glasses”. 2. Department of Commerce - workshop on “Make in India” on 9-12- 2014. 3. Department Computer Science - a seminar on 10-12-2014 on “World Human Rights day”. 4. Department of Humanities a seminar on ‘Ethics and values’ on 17-09-2014. With Prof . P. George Victor, Vice Chancellor of AKNU, Rajahmundry the seminar as Inaugurator. 5. NSS - Swatch Bharat in the college campus on 22-10-2014, AIDS rally on 01.12.2014
3. To conduct parents meeting	1. Conducted parents meeting after the semester examinations
4. Faculty encouraged to participate in Refresher courses, and for Publishing papers and	Two faculty members awarded Ph.D’s 1. Smt K.Jhansi Lakshmi, Lecturer in Chemistry Dt. 09.01.2015 2. Sri G.Steeven Raju, Lecturer in Economics

Research work	Dt.26.06.2014.
5.Student Attendance	Review on regular attendance of the students
6.Student achievements	BZC students got 1 st and 2 nd prizes in State level competitions in poster Presentation on organic farming held at ASD Women's college on 10-12-2014
Meeting – II Meeting of IQAC dated 28.01.2015 – Action Taken	
1.Student Attendance	Review on regular attendance of the students.
2. Preparation of students for campus recruitment	As per suggestions of P. Chandra Mohan, Deputy General Manager and Member of IQAC, the stakeholders trained in communication skills and other soft skills to prepare for facing interviews and getting placements.
3.Proposals for Student projects, field visits, guest lectures, seminars & other activities are confirmed with approximate dates	All the Departments organized field visits, guest lectures, seminars & other activities Organized Blood donation camp by NSS team Department of Politics organized legal literacy camp on 7-2-2015.
4. Feedback of the faculty	Feedback of the faculty was taken from the students on 15.02.2015 and the grades were intimated to the faculty.